

Field #	ID	Start	Length	Data	Contents	Edit Rules/Notes
005	Record ID	1	4	A/N	W3NJ	W3NJ
010	Filing Year	5	4	N	YYYY	
015	ID Number	9	12	N	Business ID Number	Left Justify zero fill (123456789000) zeros just be after the ID
020	Name	21	32	A/N		Required
025	Trade Name	53	32	A/N		Leave Blank if no trade name
030	Address	85	35	A/N		Required
035	City	120	22	A/N		Required
040	State	142	2	A/N		Required
045	Zip	144	12	A/N		Required
050	# of Employees	156	6	N		Right Justify/Zero Fill
055	Tot. Gross	162	14	N	Total Gross compensation	Dollars & Cents; Right Justify/Zero Fill; No Decimal
060	Amt Witheld	176	14	N	Amount withheld	Dollars & Cents; Right Justify/Zero Fill; No Decimal
065	Filing Method	190	1	A/N	Filing Method	"1" = Paper "2" = efile
070	UNC Attached	191	1	A/N	Schedule NJ-W-3-UNC Attached	"0" = No "1" =Yes
071	Test Indicator	192	1	A/N	Test Indicator	"P" or leave blank
075	Filler	193	7	A/N	Blank	
080	Record Terminus	200	1	A/N	#	Record Terminus (End of Record)
NOTES						
Naming Convention						
Filename must start with W3 in order for files to be processed correctly.						
Alphanumeric fields should not include punctuation or symbols.						